

**BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 South Perry Street
POUGHKEEPSIE, NEW YORK 12601**

RECRUITMENT BULLETIN # 22-23-148

BILINGUAL ELEMENTARY TEACHER-ANTICIPATED

2023-2024 SCHOOL YEAR

DECEMBER 2022

POUGHKEEPSIE CITY SCHOOL DISTRICT

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of: Elementary Teacher with a Bilingual Extension.

**ANTICIPATED ELEMENTARY TEACHER WITH BILINGUAL EXTENSION: 2023-2024 SCHOOL YEAR
(BIRTH-2, 1-5 CERTIFICATION)**

APPLICATION:

In addition to applying on OLAS, Candidates must complete an application available to print through the Human Resources Tab at www.poughkeepsieschools.org

QUALIFICATIONS:

- New York State Elementary Certification required.
- Early Childhood (Birth-2) certification or Childhood Education (1-5) certification required.
- **Bilingual Spanish Certification/Extension required.**
- Have excellent bilingual skills for communication, speaking, reading and writing in both English and Spanish.
- Ability to communicate effectively in Spanish, both orally and in writing, with students, staff, parents, administrators and the community.

DUTIES:

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

Under the direction of the school principal, the dual language teacher will provide quality educational experiences that guarantee student development, interpret, and transmit ideas effectively. Key objectives are: mastery of subject matter, skill development, formation of positive attitudes, problem-solving, active participation and good citizenship. Work closely with parents in guiding the growth and development of students.

Responsibilities:

The duties of the Dual language teacher include, but are not exclusively limited to the following:

- Serving as a member of a team implementing a Dual Language Program
- Following the Wonders/Maravillas Curriculum and implementing it with fidelity
- Utilizing and implementing provided resources to implement the Dual language program
- Working cooperatively and collaboratively with the English counterpart to ensure alignment between the two classes
- Participating in professional development and serving as a turnkey to colleagues.
- Collaborating with other grade level/subject level teachers.
- Planning, preparing and delivering instructional activities that facilitate active learning experiences.
- Developing lesson plans.
- Establishing and communicating clear objectives for all learning activities.
- Identifying and utilizing different instructional resources and methods to support the learning needs of students at varying levels of progress.
- Instructing and monitoring students in the use of learning materials and equipment.
- Maintaining a log of parent outreach and ensuring that you get to know your students and their families.
- Assigning and grading class work, homework, tests, and assignments as appropriate.
- Providing appropriate feedback on student work.
- Monitoring and encouraging individual student progress.
- Maintaining accurate and complete records of student progress and development.
- Updating records accurately and completely as required by laws and district policies.
- Managing student behavior and maintaining discipline by establishing classroom rules and procedures and enforcing classroom, school, and district rules and procedures.
- Participating in department, school, and district meetings and professional development activities as appropriate.
- Fostering and maintaining effective communication with parents and/or guardians.
- Performing other tasks and responsibilities as assigned by the Principal or other appropriate administrator

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

SALARY: In accordance with the PPSTA contract

FINAL DATE

FOR FILING: Open until filled

SEND LETTER OF INTEREST AND RESUME TO:

Principal, Nadine Dargan

ndargan@poughkeepsieschools.org

Please copy the following individuals:

cc: Mariya Pushkantser, Director of Secondary Education

mpushkantser@poughkeepsieschools.org

CC: Janet Bisti, Director of Elementary

jbisti@poughkeepsieschools.org

CC: fbouffard@poughkeepsieschools.org